

EQUIFAX AUTHORITY FORM

IMPORTANT NOTES

A Certificate of Appointment MUST be signed by ALL applicants and attached to this request form prior to a Credit Report being carried out. All information must be provided in order to obtain an accurate Credit Report.

Applicant 1

Surname

First Name

Middle Name(s)

Sex Male Female

Date of Birth / /
Day Month Year

Previous Name(s)

Driver's Licence Number

Employer

Current Address

Unit # Street # Street Name

Suburb State Post Code

Time at this Address

Years Months

Previous Address

Unit # Street # Street Name

Suburb State Post Code

Existing Client Yes No

Please carry out Credit Check on Possible Match
(if applicable)

Please proceed with Business / Company Search
(if applicable)

Applicant 2

Surname

First Name

Middle Name(s)

Sex Male Female

Date of Birth / /
Day Month Year

Previous Name(s)

Driver's Licence Number

Employer

Current Address

Unit # Street # Street Name

Suburb State Post Code

Time at this Address

Years Months

Previous Address

Unit # Street # Street Name

Suburb State Post Code

Existing Client Yes No

Date of Request / /
Day Month Year

Loan Purpose

CERTIFICATE OF APPOINTMENT AND DISCLOSURE NOTICE

I/We (client name)

I/We (client name)

Of (client address)

Of (client address)

Unit # Street # Street Name

Unit # Street # Street Name

Suburb State Post Code

Suburb State Post Code

Broker's Name

Date

/ /
Day Month Year

PRIVACY CONSENT & DISCLOSURE POLICY

WHO ARE WE?

'We', 'us' and 'our' refer to VADO PRIVATE and our related businesses, Australian Credit Licence 387320 and our related businesses.

APPOINTMENT TO ACT

The borrower(s) hereby appoints Vado Private and/ or its authorized representative to act on their behalf.

OUR COMMITMENT TO PROTECT YOUR PRIVACY

We understand how important it is to protect your personal information. This document sets out our privacy policy commitment in respect of personal information we hold about you and what we do with that information.

We recognise that any personal information we collect about you will only be used for the purposes we have collected it or as allowed under the law. It is important to us that you are confident that any personal information we hold about you will be treated in a way which ensures protection of your personal information.

Our commitment in respect of personal information is to abide by the Australian Privacy Principles for the protection of personal information, as set out in the Privacy Act and any other relevant law.

PERSONAL INFORMATION

When we refer to personal information we mean information from which your identity is reasonably apparent. This information may include information or an opinion about you. The personal information we hold about you may also include credit information.

Credit information is information which is used to assess your eligibility to be provided with finance and may include any finance that you have outstanding, your repayment history in respect of those loans, and any defaults. Usually, credit information is exchanged between credit and finance providers and credit reporting bodies. The kinds of personal information we may collect about you include your name, date of birth, address, account details, occupation, and any other information we may need to identify you.

If you are applying for finance we may also collect the ages and number of your dependants and cohabitants, the length of time at your current address, your employment details and proof of earnings and expenses. If you apply for any insurance product through us we may also collect your health information. We will only collect health information from you with your consent.

WHY WE COLLECT YOUR PERSONAL INFORMATION

We collect personal information for the purposes of assessing your application for finance and managing that finance. We may also collect your personal information for the purposes of direct marketing and managing our relationship with you. From time to time we may offer you other products and services.

HOW WE COLLECT YOUR PERSONAL INFORMATION

Where reasonable and practical we will collect your personal information directly from you. We may also collect your personal information from finance brokers and other people such as accountants and lawyers.



DISCLOSURE OF YOUR PERSONAL INFORMATION

We may disclose your personal information:

- to any joint borrower with you and/or guarantor;
- to prospective funders or other intermediaries in relation to your finance requirements; to any third party such as but not limited to Real Estate Agents, Builders, Conveyancing companies directly connected to the successful completion of the loan transaction;
- to any other Vado Private employee or associated entity in regard to providing any finance or insurance services;
- to an insurance consultant for the purpose of contacting you to review your existing insurance cover;
- to your Employer/Accountant with regards to your employment circumstances and status including your relevant remuneration/income details;
- to other organisations that are involved in managing or administering your finance such as third party suppliers, printing and postal services, call centres;
- to associated businesses that may want to market products to you;
- to companies that provide information and infrastructure systems to us;
- to anybody who represents you, such as finance brokers, lawyers and accountants;
- to anyone, where you have provided us consent;
- where we are authorised to do so by law, such as under the Anti-Money or Laundering and Counter Terrorism Financing Act 2006 (Cth);
- to investors, agents or advisers, or any entity that has an interest in our business;
- organisations that provide products or services used or marketed by us;
- to your employer, referees or identity verification services.

Prior to disclosing any of your personal information to another person or organisation, we will take all reasonable steps to satisfy ourselves that:

- a) the person or organisation has a commitment to protecting your personal information at least equal to our commitment, or
- b) you have consented to us making the disclosure.

We may use an external software platform or cloud storage to store the personal information we hold about you. The external software platform cloud storage and the IT servers may be located outside Australia.

We may disclose your personal information to overseas entities that provide support functions to us. You may obtain more information about these entities by contacting us.

UPDATING YOUR PERSONAL INFORMATION

It is important to us that the personal information we hold about you is accurate and up to date. During the course of our relationship with you we may ask you to inform us if any of your personal information has changed.

If you wish to make any changes to your personal information, you may contact us. We will generally rely on you to ensure the information we hold about you is accurate or complete.

ACCESS AND CORRECTION TO YOUR PERSONAL INFORMATION

We will provide you with access to the personal information we hold about you. You may request access to any of the personal information we hold about you at any time.

We may charge a fee for our costs of retrieving and supplying the information to you.

Depending on the type of request that you make we may respond to your request immediately, otherwise we usually respond to you within seven days of receiving your request. We may need to contact other entities to properly investigate your request.

There may be situations where we are not required to provide you with access to your personal information, for example, if the information relates to existing or anticipated legal proceedings, or if your request is vexatious.



An explanation will be provided to you if we deny you access to the personal information we hold about you.

If any of the personal information we hold about you is incorrect, inaccurate or out of date you may request that we correct the information. If appropriate we will correct the personal information at the time of the request otherwise, we will provide an initial response to you within seven days of receiving your request. Where reasonable, and after our investigation, we will provide you with details about whether we have corrected the personal information within 30 days.

We may need to consult with other entities as part of our investigation. If we refuse to correct personal information we will provide you with our reasons for not correcting the information.

SENSITIVE INFORMATION

We will only collect sensitive information about you with your consent. Sensitive information is personal information that includes information relating to your racial or ethnic origin, political persuasion, memberships in trade or professional associations or trade unions, sexual preferences, criminal record, or health.

THE SAFETY AND SECURITY OF YOUR PERSONAL INFORMATION

We will take reasonable steps to protect your personal information by storing it in a secure environment. We may store your personal information in paper and electronic form. We will also take reasonable steps to protect any personal information from misuse, loss and unauthorised access, modification or disclosure.

COMPLAINTS

If you are dissatisfied with how we have dealt with your personal information, or you have a complaint about our compliance with the Privacy Act, you may contact our complaints officer on **1300 88 VADO**.

We will acknowledge your complaint within seven days. We will provide you with a decision on your complaint within 30 days.

If you are dissatisfied with the response of our complaints officer you may make a complaint to the Privacy Commissioner which can be contacted via the [Office of the Australian Information Commissioner website](#) or on 1300 363 992.

FURTHER INFORMATION

You may request further information about the way we manage your personal information by contacting us.

CHANGE IN OUR PRIVACY POLICY

We are constantly reviewing all of our policies and attempt to keep up to date with market expectations. Technology is constantly changing, as is the law and market place practices.

As a consequence we may change this privacy policy from time to time or as the need arises.

You may request this privacy policy in an alternative form. This Privacy Policy came into existence on **31 March 2014**.

APPLICANT ACCEPTANCE

Applicant 1 Name

Applicant 2 Name

Applicant 1 Signature

Applicant 2 Signature

Date

/ /

Date

/ /

